



**Fort Bidwell Indian  
Community Council**

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**FBICC GENERAL ELECTIONS  
SATURDAY, NOVEMBER 2, 2024 AT 10:00 A.M. PST**

October 2, 2024

Hello FBIC Membership,

This letter is intended to notify you that the Fort Bidwell Indian Community Council will be holding our General Membership Elections on **Saturday, November 2, 2024 at 10:00 a.m.** PST. This will be a hybrid meeting with virtual and in-person access.

***In order to hold our Tribal Elections, our membership will need to meet the quorum requirement of at least thirty (30%) percent of the 242 eligible voting tribal members attending the meeting, for a total of 73 tribal members.*** In order to participate, each eligible voting member of the Tribe (21 years and older) will be required to register to attend the scheduled Zoom meeting or sign in at the FBICC Tribal Office.

The Fort Bidwell Indian Community Council has elected to hold our annual Tribal Elections for all nine (9) Tribal Council positions utilizing Simply Voting ([www.simplyvoting.com](http://www.simplyvoting.com)) and in-person voting.

Nominations for Tribal Council, Enrollment, Health, and Housing positions will be accepted by email to the Tribal Secretary at [madeline.arredondo@fbicc.com](mailto:madeline.arredondo@fbicc.com) or at [TribalCouncil@fbicc.com](mailto:TribalCouncil@fbicc.com) until Friday, November 1, 2024. Nominations will also be accepted during the Elections meeting, as detailed below in the "Nominations Process" section.

Respectfully,

Tribal Council  
Fort Bidwell Indian Community Council

Please see the Elections Process and Instructions in Attachment A and Vacant Council, Board and Committee Positions in Attachment B.

## **Attachment A: Elections Process and Instructions**

Below are the instructions to prepare for and participate in the virtual and in-person election process.

### Preparing for the Election

1. In order to attend the meeting in-person, each member will need to meet at the FBICC Tribal Office and sign in on the attendance list.
2. In order to attend the meeting virtually, each member will need to be able to connect to the internet and download the Zoom app to the device they plan on utilizing to attend the meeting.
3. To register to Zoom in advance of the meeting, please use this link:  
[https://us02web.zoom.us/meeting/register/tZcldu-qrTsoE9QL34RGRfV8dOgZNN273mc\\_](https://us02web.zoom.us/meeting/register/tZcldu-qrTsoE9QL34RGRfV8dOgZNN273mc_)
  - a. Registering before the meeting will help to alleviate the time and effort it takes to login, ensuring a smoother process.
4. You will need to know your Tribal Identification Number (Enrollment Number) and the last four digits of your Social Security Number in order to cast a ballot utilizing the Simply Voting election software. If you do not know your Tribal Identification Number please contact Kathi Mathys, Enrollment Clerk, at [kathi.mathys@fbicc.com](mailto:kathi.mathys@fbicc.com), no later than 5:00 p.m. on Friday, November 1, 2024.

### Meeting Process

1. You will be required to join the zoom meeting or in-person meeting **no later than 9:59 am** pacific standard time
2. For virtual attendees, please enter the following Meeting ID in the zoom app: **838 1623 0290** and register with your full legal name that is on file with the Enrollment Department.
3. You may have more than one Tribal member per device, but please note that each member will be required to show themselves on video to prove that are actually present.
  - a. Please be advised that once you are admitted to the meeting you will not be able to speak and no one will be able to hear you unless the Tribal Council calls on you during the meeting.
4. At exactly 10:00 a.m. pacific standard time, the Tribal Council will start the zoom meeting and in-person meeting at which time they will confirm whether or not a quorum has been established in order to continue on with the nomination process.
5. If quorum is not met, Tribal Council will give the membership a thirty (30) minute grace period in case of any connectivity or access issues. If quorum has not been met after the grace period, Tribal Council may decide to do any of the following:
  - a. Extend the waiting period
  - b. Reschedule the meeting in an effort to meet quorum
  - c. End the meeting and enter into a discussion session

### Nomination Process

1. If quorum has been met, the Tribal Council will begin take nominations for Tribal Council followed by Enrollment Committee, Health Board, and Housing Board.
2. In order to nominate an eligible candidate you will need to raise your hand utilizing the zoom menu or enter your nomination in the chat box. In-person nominations will be taken by the Council member supervising the meeting.
3. Once all nominations have been received, the Chairman will then ask the nominee whether or not they accept or decline the nomination and will allow the nominee to speak.
4. Once nominations for Tribal Council have been closed, the Elections process will begin (detailed below).

### Election Process

1. Upon completion of the nominations the Enrollment Officer will finalize the electronic and in-person ballots and announce the start of the voting process
2. Virtual attendees will be given a link to the ballot in the chat section of the zoom meeting. Each eligible voting member will need to click on the ballot link in the chat to access the voting site. Once at the voting site you will need to submit your Elector ID and password. Your Elector ID will be your Tribal Identification Number (Enrollment Number) and your password is the last four digits of your Social Security Number (example: Elector ID 518-000 Password 1234). This process will need to be repeated for each tribal member who may be attending in a group on Zoom.
3. In-person attendees will also submit their ballots using the SimplyVoting link. Laptop/computers will be available, but personal devices may also be used. The Council member supervising the meeting will assist members, if needed.
4. Once the voting process has been started you will have thirty (30) minutes to complete and submit your ballot.
5. At the conclusion of the thirty (30) minutes the Enrollment Officer will initiate the election results and the results will be shared immediately.

### Newly Elected Council, Board, and Committee Members

5. Newly Elected officials will be announced and given time to coordinate contact information to set a meeting time for their first official meeting.
6. The newly elected Tribal Council Members will be made panelists and will elect officers in executive session. Once officers have been elected the newly elected Tribal Council Members will be sworn into office. At the conclusion of the oath the meeting will end.

## Attachment B: Vacant Council, Board, and Committee Positions

### Tribal Council

According to Article VIII: Nominations and Elections of our constitution, there are five (5) council members with the highest vote that may serve for two (2) years, and the remaining council will serve for one (1) year. Listed below are the active Tribal Council members.

Votes Received	Tribal Member Name	Term Limit
57	Megan Gourd	November 2024
54	Madeline Arredondo	November 2024
45	Lawrence Harlan	November 2024
44	Germain Ruvalcaba	November 2024
42	Cecilia Phoenix	November 2024
39	Cora Phoenix-Price	November 2023
39	Liz Zendejas	November 2023
38	Meldrick Meza	November 2023
36	JoAnn Arnold	November 2023

### Enrollment Committee

According to Section 2: Enrollment Committee of the Enrollment Committee By laws, the committee may serve a term of two (2) years but may be reappointed upon expiration of the two-year term.

There will be no positions open for the 2023 Elections.

Votes Received	Tribal Member Name	Term Limit
46	Loretta Degarmo	November 2024
37	Carla Wilson	November 2024
32	Donna Ruvalcaba	November 2024
28	Jana Townsend	November 2024
26	Vivian Arnett	November 2024

### Warner Mountain Indian Health Board

According to Section IV: Governing Body of the Health Board By laws, the WMIHB members shall hold office for a term of two (2) years or until their successors are elected.

Votes Received	Tribal Member Name	Term Limit
40	Chanel Jimenez	November 2024
33	Ashlee Witcraft	November 2024
33	LeeAndria Witcraft	November 2024
33	Tori Townsend	November 2024
Health Board Selected	Matthew Octuck	November 2024

### Housing Board

According to Section IV: Governing Body of the Housing Committee By Laws, the three committee members with the highest votes will serve a term of four (4) years, and the two members with the lowest votes will serve two years.

In the 2022 elections, a vote passed to do a full election with 4 new board members and keep one member on to finish out their original term, which ended in 2024. Only two current members remain until 2026.

Votes received	Tribal Member Name	Term limit
Next highest vote	Audra Sam	November 2024
Next highest vote	Kevin L Townsend	November 2024
<b>29</b>	<b>Louis Townsend</b>	<b>November 2026</b>
<b>26</b>	<b>Roberta Phoenix</b>	<b>November 2026</b>
22	Joni Townsend	November 2024